



Melton  
Borough  
Council

## **General Exception Notice**

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Notice of Key Decision

### **Decision to be taken and by whom**

Approval of the Award of a Contract under the Housing Improvement Plan as detailed below.

<b>Name of Contractor</b>	<b>Supplier</b>	<b>Purpose</b>	<b>Procurement Route</b>	<b>Value £</b>	<b>Date of Award of Contract</b>
Pick Everard	Perfect Circle	To undertake surveys of non gas properties + Record installed equipment	SCAPE (BECS Framework)	135,392.13	04/11/2019
Santia (UCAS accredited consultancy and analytics)	Perfect Circle	To undertake asbestos management surveys for 411 properties	SCAPE (BECS Framework)	160,000.00	04/11/19

### **Reasons why this is Key Decision**

The value of the contracts exceeds the £50,000 threshold as defined in the Councils Procedure Rules.

### **Why was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision**

The award of these contracts would constitute a Key Decision within the Council's Procedure Rules, however the nature of the health and safety implications arising out the internal audit report necessitated an urgent and immediate response and as such it was not possible to comply with the statutory requirement to provide 28 days notice of the decisions.

### **List of documents submitted to the decision-maker**

Cabinet Report - Award of Contracts under the Housing Improvement Plan  
Copy of General Exception Notice

### **Part of the Constitution authorising the decision**

Rule 2.4 (General Exception) of the Access to Information Procedure Rules (Chapter

Three –Procedure Rules)

In accordance with those rules it is confirmed that:

- Notice in writing has been provided to the Chair of Scrutiny Committee.
- Copies of this notice have been made available to the public at the Council Offices and on the Council's website; and
- The decision will not be made until at least 5 clear days have elapsed since the above bullet points were complied with.

*Notice must be given in the first instance to the Chair of the Scrutiny Committee.*

*The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chair of the Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Offices and the decision being taken.*

*Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.*